

CIVIL SERVICE SAILING ASSOCIATION

Role & responsibility Rear Commodore

- To support the Commodore in setting the vision for CSSA and expectations of culture, values and behaviour of the Association.
- To be responsible for aspects of safety concerning yachting, including reporting any safety incidents to the General Committee (GC) and establishing a clear approach to safety and giving effect to any action recommended by the GC as a result of a safety incident.
- To lead in all offshore sailing matters and to lead the Offshore Committee (OSC) including:
 - chairing the OSC meetings;
 - establishing roles within the OSC to complete tasks needed for the effective running of the Association;
 - maintaining the Approved Skippers database;
 - providing support and guidance to Members appointed to the GC to enable them to carry out their roles;
 - ensuring succession planning to facilitate the smooth running of the OSC and GC.
- In conjunction with the Commodore ensure an annual safety review is completed.
To act as a Flag Officer of the Association.

V 1.0 200323

Based on an original document by Bough Beech Sailing Club