

CIVIL SERVICE SAILING ASSOCIATION

Minutes of the 64th Annual General Meeting of the Civil Service Sailing Association held on Saturday 23 April 2022 at 1100hours At Rutland Sailing Club and by Zoom

Present – There were 18 members present at Rutland Sailing Club
and a further 18 members attending by Zoom. (see Attachment)

Apologies had been received from:

Chris Malone, Claire Taylor, Andrew Lewis, John Hulme, Colin Smith.

1. Introduction by Vice Commodore.

The Vice Commodore (Paul Brereton) welcomed all present and noted that he would be chairing the AGM. The Commodore could not be physically present although he would be joining the meeting over Zoom.

2. Commodore's Address

The Commodore, Graham Dalton, apologised that he was unable to be present at Rutland Sailing Club (RSC) for this AGM.

The Commodore noted that the CSSA Annual Report and Financial Reports up to 31 Dec 2021 had been published in CS Sailing and on the CSSA web-site. Copies had also been provided to those attending at RSC. CSSA was in good shape and had achieved many successes during 2021 notwithstanding the challenges presented by COVID and the wash-out of 2020.

The Commodore summarised the key points of the Annual Report.

All Clubs have seen changes as a consequence of COVID and many, particularly the use of remote meeting, seem likely to continue. Other modernisations are on the horizon. CSSC has a declared intention to support management of CSSA's membership data through CSSC's systems but the required CSSC system enhancements are still to be scheduled. CSSA's views on membership data needs are diverse and a subgroup has been tasked with rationalising ideas in readiness for following up opportunities that may be offered by CSSC.

Littleton SC and Portsmouth OG are renewing their leases directly with CSSC to save the overhead in both volunteer time and tax inefficiencies and other costs arising through CSSA's holding of head leases on the Clubs' behalf. Both Littleton SC and Portsmouth OG are exploring becoming incorporated bodies – Company Limited by Guarantee; amongst other advantages, the Clubs will then be able to hold leases (rather than Trustees).

The advantages of being an incorporated body for the procurement of yachts purchased and operated by CSSA's Divisions are yet to be explored.

The CSSC proposed changes to the agreement between the CSSC and the CSSA concerning yachts and more recently invited the CSSA to draft a new agreement. This is an opportunity for CSSA to align the agreement with current MCA and other guidance and the practices of CSSA's Divisions in accord with that guidance.

Maurice Gates' bequest to fund offshore facilities has allowed the way for CSSA to provide more financial support for dinghy sailors both within CSSA's dinghy clubs and as lodgers within established external Clubs.

These and other modernisations bode well for our CSSA future. Your CSSA GC is well placed to ensure each project is resourced to provide our members with the excellent sailing – agreeing priorities where necessary.

On a personal note, the Commodore continued:

“I have been privileged to be your Commodore for 10 years. The time approaches for me to move on, which I will do by the end of this year. I have just left the civil service and personal circumstances mean it is unlikely that I will be able to participate in many CSSA activities. Times move on, and the role of the Commodore changes too. The days of formal Civil Service sponsorship of CSSC and in turn of CSSA are gone. So I am putting some suggestions to the General Committee on whether and how to select a new Commodore.”

3. Presentation of Awards

There were no nominations for any awards.

4. Minutes of the 63rd Meeting

The Minutes of the 63rd AGM had been available on the CSSA web-site for several months. No comments or corrections had been received. The minutes were approved as a true record:

Proposed: John Ainsworth, Seconded: James Savage
nem con. Passed

Secretary's Note: The meeting on 10th April 2021 of 17 members was short of the quorum of 20 members for an AGM. The AGM was reconvened on 28th October 2021 where the minutes of the business conducted on 10th April 2021 were adopted as the draft minutes of the AGM and the AGM concluded.

5. Adoption of the CSSA Annual Report from clubs for 2021-2022

The Annual Report from CSSA Clubs had been available on the CSSA web-site and copies were available. The report was approved.

Proposed: Fiona Jack; Seconded: Alison Hutton.
nem con. Passed

6. Treasurer's Report and Adoption of the 2021 Annual Accounts

The Financial Report of the Association had been approved by the Association's Auditors; the Report had been published in CS-Sailing and had been available on the CSSA web-site. There were no questions arising.

Adoption of the accounts: Proposed: Brian Grubb; Seconded: Phil Armitage. Passed
nem con.

7. Appointment of Auditors

The Treasurer proposed to appoint Moore Thompson Chartered Accountants as our auditors.

Proposed; Dave Grundy. Seconded Paul Brereton
nem con.

Passed

8. Motions

No motions have been submitted.

9. Appointment of Officers and Committee members for the period 2022-2023

Post	Holder	Term Start	Term End	
Commodore	Graham Dalton	2022	2025	
Vice-Commodore	Paul Brereton	2022	2025	
Rear Commodore (Offshore)	James Savage		2021	2023
Rear Commodore (Dinghies)	Andrew Selves	2021	2023	
General Secretary	Brian Stevenson			
Treasurer	David Grundy			
Offshore Secretary	Alison Hutton			
Dinghy Secretary	Mark Prue			
Membership Secretary	Ken Pavitt			
Public Relations Officer	Eileen Kitts			
Training Officer	Co-options invited			
Safety Officer	Co-options invited			
Members (maximum 9)	Martin Hugo Deborah Ward			

Conclusion

The Vice Commodore thanked RCSSC and RSC for hosting the CSSA AGM.

After conclusion of this AGM, there would be opportunity for further discussion.

No other business; meeting closed at 11.35 hours.

Brian Stevenson was unable to attend in person; John Figgures kindly agreed to write the minutes of the meeting.

General Secretary
Brian Stevenson
April 2023

Vice Commodore
Paul Brereton
April 2023

Post AGM Discussion

1. Both the members physical present and those attending on Zoom considered how future AGMs might be held. The options were seen as: physical meetings (face-to-face), Zoom (or similar) on-line meetings, or Hybrid (as this 2022 meeting) with members both 'in the room' and attending virtually. On a show of hands, the general preference was for a Hybrid of physical meetings with virtual attendance.
2. RCSSC noted that the strong winds precluded any sailing of their ageing boats.
3. This was the first physical AGM held outside London; the CSSA GC were invited by the members present to consider whether future AGMs could be held at other CSSA clubs or events.
4. Jeff Llewellyn of Channel Sailing Division announced that their new yacht had been delivered and was now having electronics fitted and being prepared for coding with a planned commissioning date of mid May 2022.
5. Lucy Vizor, CSSC Eastern Area representative, informed members on recent CSSC activity and opportunities. The CSSC web-site had been updated and a new App for CSSC Savings was available.

ATTACHMENT
TO 2022 AGM Minutes

Attendees at CSSA AGM 2022 held at Rutland Sailing Club on 23 April 2022.

In Person		By Zoom	
John	Ainsworth	Nick	Bowles
Jean	Ainsworth	Graham	Dalton
Eric	Andrew	Martin	Findlow
Phil	Armitage	Jan	Goodwin
Paul	Brereton	John	Greenough
Sarah	Clark	Brian	Grubb
Paul	Dunn	Andrew	Horan
John	Figgures	Martin	Hugo
Cheryl	Fish	Martin	Humphries
Tony	Garrick	Colin	Jarvis
Mark	Grout	Eileen	Kitts
Dave	Grundy	Jeff	Llewellyn
Alison	Hutton	Shellie	Rogers
Fiona	Jack	Andy	Smith
Christine	Peck	Ian	Stanton
James	Savage	Rob	Stevens
Mike	Simmons	Brian	Stevenson
Lucy	Vizor	Caroline	Todd